



BUREAU OF AUTOMOTIVE REPAIR

Advisory Group Meeting

July 25, 2003



MEETING MINUTES

◆ **The meeting was called to order by BAR Chief Patrick Dorais at 10:06 a.m.**

• **Advisory Group members in attendance:**

Jim Custeau	Dennis DeCota	Gil DeLuna
Paul Frech	Jim Gordon	Marty Keller
Jack Molodanof	Rosemary Shahan	Chris Walker
Carol Bartels (for Jennifer Zins)		

• **BAR staff in attendance:**

Patrick Dorais	Richard Mundy	Gary Hunter
James Goldstene	Mike Vanderlaan	Allen Wood
Debbie Romani	Jim Allen	Yvette Johnson

◆ **Welcoming Remarks and Introductions:**

Mr. Dorais welcomed the Advisory Group and public attendees. Introductions of the Advisory Group, BAR staff and public attendees were made.

Dates for future meetings were set for the second Monday of each calendar quarter, unless the date falls on a holiday, in which case the meeting will be moved to the third Monday for the month scheduled.

October 20, 2003 (due to holiday on the second Monday in October)

January 12, 2004

April 12, 2004

July 12, 2004

Suggestions from group members for agenda items will have to be received at least 10 days prior to a meeting.

◆ **Alternatives to the Notice of Violation (NOV):**

Alternatives to the Notice of Violation were discussed by the Advisory Group members and public attendees. Discussion focused on having some type of written advisory for BAR to

give to auto repair dealers to address certain areas of non-compliance with the Automotive Repair Act, and procedures for disclosing such information to the public. The discussion also included possible new titles for the written document, as well as possible disclaimers to discourage frivolous lawsuits.

◆ **Lunch Break – 12:35 p.m. to 1:45 p.m.**

◆ **Alternatives to the NOV (*continued*):**

The discussion of alternatives to the Notice of Violation continued. It was decided to have Advisory Group members submit ideas and suggestions on this subject, in writing, to Mr. Dorais by August 29, 2003. Based on the ideas and suggestions submitted, BAR will present a working draft of a proposal at the October 20, 2003 meeting.

◆ **Regulatory Actions and Bay Area Smog Check Updates:**

Mr. Dorais provided an update of pending regulation changes. The Advisory Group members and public attendees discussed ideas for possible future regulation changes.

Mr. Dorais provided a brief update on the implementation of the enhanced Smog Check Program in the San Francisco Bay Area.

◆ **Adjournment:**

Mr. Dorais thanked the Advisory Group and public attendees for participating and for providing their ideas and suggestions. The meeting was adjourned at 4:10 p.m.